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SEC Assessment Performance Update for the period of 01 January 2024 – 31 December 2024

Overview

The purpose of this document is to provide an update on DCC's progress with the production of Preliminary Impact Assessments (PIAs) and Full Impact Assessments (FIAs) (together "DCC Assessments") as well as progress to delivery. This document also details the PIAs and FIAs submitted to SECAS against the Service Level Agreement (SLA) in the last 12 months.

This document contains the delivery dates for DCC Assessments that have been requested by Working Groups in accordance with SEC Section D6.9, as well as highlighting and providing rationale for any changes to the same report from the previous month.

Note that only DCC system impacting Modifications usually require PIAs and FIAs.

Open Assessments – PIAs & FIAs In Progress / Delivery Dates

Modification No.	CR No.	Modification Name	PIA /FIA	Request Accepted	Original Target Completion Date (SLA)
Nil					

As of 31 December 2024, there were no open Preliminary Impact Assessment and no open Full Impact Assessment in progress.

Code Performance Measures – Submissions in December

SEC Section D11.3: The following performance measure constitutes a Code Performance Measure, to which the following Target Service Level and Minimum Service Level will apply, measured over the following Performance Measurement Period:

No	Code Performance Measure	Performance Measure Period	Target Service Level	Minimum Service Level	Achieved Service Level
9	Out of the DCC Assessments required to be completed during the Performance Measurement Period, how many were completed within the required timescales	Monthly	100%	100%	100%

Mod No.	CR No.	Modification Title	PIA/FIA Submission	Target Submission Date	Actual Submission Date	WDs
MP252	CR5414	Amending the process for Communications Hub returns	FIA	23/12/2024	23/12/2024	40

There were no Preliminary Impact Assessment and one Full Impact Assessment submission in the month of December.

SLA Breakdown

The following tables show the period from 01 January 2024 through to 31 December 2024 compared to the previous year's average from 01 January 2023 through to 31 December 2023.

Table 1 – Average durations for Preliminary Impact Assessments

Preliminary Impact Assessments Completed	Total	Average Duration
PIAs Between 01 January 2023 & 31 December 2023	12	39WD
PIAs Between 01 January 2024 & 31 December 2024	9	17WD

Table 2 – Average durations for Full Impact Assessments

Full Impact Assessments Completed	Total	Average Duration
FIA's Between 01 January 2023 & 31 December 2023	8	68WD*
FIA's Between 01 January 2024 & 31 December 2024	7	42WD

*38WD after exclusion of MP176v2 FIA outlier.

Preliminary Impact Assessment Summary

The following table contains the total number of Preliminary Impact Assessments completed between 01 January 2024 through to 31 December 2024. The target SLA for PIAs is 15 WDs or 20 WDs where agreed with SECAS.

Modification	Date Returned	Actual Duration (WD)	Variance to SLA (WD)
MP244	27/02/2024	13	-2
MP184	11/03/2024	17	+2
MP247	29/04/2024	23	+8
MP247A	18/07/2024	15	0
MP268	24/07/2024	15	0
MP252	06/08/2024	14	-1
MP205	04/10/2024	17	-3
MP265	28/11/2024	15	0
MP277	08/12/2024	20	0

DCC submitted 78% of PIAs within the 15WDs SLA (20WDs SLA for MP205 and MP277) in the period of 01 January 2024 through to 31 December 2024, with eight out of the nine (89%) PIAs submitted within 2 days or better of the SLA.

MP184 was delayed due to further clarifications forwarded to SECAS resulting in an 8-day SLA delay. DCC had estimated this PIA would take 20 working days to complete.

MP247 was delayed due to the complexity of the solution where DCC indicated it was likely to be a 20 WD SLA, with 3 SPs delivering late.

MP205 – As part of the Programme Blue Pilot, the DCC recommended that the SLA should be 20 working days as the Modification was deemed a Medium T-Shirt size. As a result, MP205 was returned to SECAS 3WDs under the agreed 20 working day SLA.

MP277 – As part of the Programme Blue Pilot, the DCC recommended that the SLA should be 20 Working Days as the Modification was deemed a Medium T-Shirt size. As a result, MP277 was returned to SECAS within the agreed 20 working day SLA.

Full Impact Assessment Summary

The following table contains the list of Full Impact Assessments completed between 01 January 2024 through to 31 December 2024. The target SLA for FIAs is 40 WDs.

Modification	Date Returned	Actual Duration (WD)	Variance to SLA (WD)
MP242	23/01/2024	43	+3
MP246	03/05/2024	44	+4
MP169	10/05/2024	42	+2
MP239	24/05/2024	38	-2
MP241	06/06/2024	45	+5
MP268	22/11/2024	40	0
MP252	23/12/2024	40	0

DCC submitted 43% of FIAs within the 40WD SLA in the period of 01 January 2024 through to 31 December 2024, with seven out of the seven (100%) FIAs submitted within 5 days or better of the SLA.

MP242 target delivery was adjusted to 23/01/2024 to allow for DCC resource unavailability.

MP246 target delivery was 30/04/2024. This submission was late due to a delay encountered with DCC internal purchase order processing.

MP169 target delivery was 08/05/2024. This submission was late due to a delay encountered with DCC internal purchase order processing.

MP241 target delivery was 30/05/2024. The submission was late due to a delay encountered with DCC internal purchase order processing.